

Amended Final Version

MINUTES of the Quonochontaug Central Beach Fire District Board of Governors Meeting Sunday, January 16, 2011

Members in attendance: Stephen Long, Pat Wildman, Heather Cady, Joe DeMaio, George Prior, Tom Battista, Peter Rettig, Ron Ruel, Barb Ruel and Dick Stabnick.

{cke_protected}{C}%3C!%2D%2D%5Bif%20!supportLists%5D%2D%2D%3EI. Stephen Long called the meeting to

order at 9:00

a.m.{cke_protected}{C}%3C!%2D%2D%5Bendif%5D%2D%2D%3E

{cke_protected}{C}%3C!%2D%2D%5Bif%20!supportLists%5D%2D%2D%3EII. Approval of

Minutes:{cke_protected}{C}%3C!%2D%2D%5Bendif%5D%2D%2D%3E

1. A MOTION was made to approve the minutes of the Board of Governors Meeting held on October 17, 2010. The motion was seconded and passed unanimously.

2. The date of the April 2011 Board of Governors Meeting was changed from April 10th to April 3rd.

Heather Cady:

3. A discussion took place regarding the scanning/digitization of QCBFD's major documents, including the minutes of the Annual Meetings, the minutes of the Board of Governors Meetings, the QCBFD Charter and By-Laws, as well as major contracts and loan documentation. After scanning the documents, they would be uploaded to a document management server for storage and retrieval.

4. A MOTION was made to spend up to \$1,500 to scan the major QCBFD documents and upload them to a data service website. The motion was seconded and passed unanimously.

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delivered:{cke_protected}{C}%3C!%2D%2D%5Bendif%5D%2D%2D%3E

A. Dick Stabnick – Long-Range Planning:

1. A discussion took place regarding the ongoing analysis of the QCBFD Charter and the advisability of instituting a transfer tax.

2. Dick Stabnick explained the process of spraying for removal

of the invasive phragmites in Fresh Pond. QCBFD will need to obtain permits in order to spray the pond next fall. QCBFD will move forward on obtaining the necessary permits and the Long-Range Planning Committee will work to educate the QCBFD community on the spraying program. The estimated cost of such spraying is \$4,000.

A MOTION was made to use the funds allocated in the QCBFD to purchase a mower (up to \$6,000) 1. to retain the services of the biologist/consultant in Providence, Rhode Island, to assist QCBFD with the application process and 2. to obtain the necessary permits to use chemical spraying to clean up Fresh Pond in order to eradicate the phragmites and other such invasive species. The motion was seconded and passed unanimously.

B. Joe DeMaio – Finance & Budget:

1. Joe DeMaio presented the preliminary 2010 budget numbers and the 2011 QCBFD budget estimates. See attached Exhibit F. The highlights include the following: QCBFD currently has a budget surplus of \$60,000, but this surplus will be reduced by \$11,000 once we book the yearend accounts payable, including the approved expenditure of \$25,000 for the water purification system. Additionally, the installation of the new UV system will cost approximately \$25,000. The three big expenses for QCBFD in 2011 will be the installation of the UV system, the resurfacing of the QCBFD roads and the installation of a third well.
2. Joe DeMaio explained that the Finance Committee would like to add a line item to the budget that would recognize the donations to QCBFD from the Special Events Committee.
3. A discussion took place on the importance of coordinating budgeted QCBFD expenditures. Joe DeMaio explained that this is a good time to analyze QCBFD's costs and to coordinate various line items in the QCBFD budget.
4. A discussion took place concerning the fire protection costs associated with Dunn's Corners Fire Department. Fire protection costs came in at the minimum allowable increase under QCBFD's contract with Dunn's Corners, which represented a 2% increase over the \$65,000 base amount. The budgeted amount for 2011 is now \$69,500.
5. Joe DeMaio distributed the QCBFD Balance Sheet as of 12/31/10. See attached Exhibit F.

C. Pat Wildman – Treasurer:

Pat Wildman reported that she is currently working on the

1099's.

D. Ron Ruel – Police Protection:

1. Ron Ruel reported that there have been no burglaries in QCBFD this winter, which is a marked change from last winter when we had seven break-ins in QCBFD. Ron also reported that a man was charged with assault in Charlestown and was carrying a weapon reported to have been stolen from a Central Beach home. The Police Protection Committee will pay for new signage at the playground/ball field.
2. Ron Ruel explained that the spring mailing would be sent out in mid-May.
3. A discussion took place regarding the use of golf carts within QCBFD. Ron Ruel is currently working on drafting a set of rules on the safe operation of golf carts within the community.

E. Tom Battista – Real Estate:

1. Tom Battista reported that the Simon family would attempt to have their variance approved on January 18, 2011. The Millettes have staked out the bike rack area near the beach. QCBFD would like to obtain a letter from the Millettes stating that the bike rack will be left as is.
2. The construction on the new shed is complete and QCBFD has received a Certificate of Occupancy dated December 9, 2010. The final cost of the shed was \$12,801.59, paid for by the Special Events Committee. QCBFD has received two bids to install electricity to the shed from the street pole. The two bids are the following: \$5,400.00 and \$5,450.00. The Special Events Committee will also pay for the electrical work on the shed.
3. Tom Battista discussed the survey of the perimeter boundary of QCBFD. QCBFD has received three bids on the survey work and with Mike Divney's guidance, the Real Estate committee has decided to proceed with hiring Wes Grant to do the work. A discussion ensued and it was decided that Wes Grant has the job if he can do the survey work for the amount budgeted by QCBFD, which is \$10,000. Wes Grant's bid was for \$11,895.

F. Peter Rettig – Civic Improvement:

Peter Rettig reported that things have been quiet on the Civic Improvement front. The repair work on the bulletin board is still incomplete. Steve Washburn has not been responsive, although he claims he will be fixing the bulletin board.

G. George Prior – Public Works:

1. The Public Works Committee is proceeding with installing a

UV system to disinfect the QCBFD water. Currently, the approval is languishing at the Department of Health and has not yet been approved.

2. Northeast has informed us that we do have a copper problem in the water in several homes within QCBFD. The copper is not coming from the QCBFD well. The copper originates through a reaction with new copper pipes. QCBFD will need to "passivate" the water in order to fix this situation. See attached handouts from George labeled Exhibits A & B.

The water in six out of ten houses tested high for copper in the water. The copper is not originating at the QCBFD well system. It is in the internal pipes in residents' homes. The new UV system will clean out only bacteria, not copper. A discussion took place and a decision was made to continue to investigate and monitor the situation.

QCBFD experienced three water distribution failures in December 2010. Adjustments were made and the problem has not recurred. QCBFD will fix the unit and, if necessary, replace it. The replacement cost would be approximately \$900. QCBFD's electrical use and costs are substantially down. See attached Exhibit E. QCBFD is currently using approximately 6 million gallons of water per year.

3. QCBFD's third well was discussed. George and Bill Meyer met with the Department of Health. Public Works is considering replacing the iron-filled well with a new one. Public Works will talk to a contractor about a new well. See attached Exhibit C. The cost would be approximately \$75,000. An alternative would be to fix/clean up well #2. See attached Exhibit

D. Northeast estimates it would cost \$15,000 to clean it up. Public Works has rejected this idea. Instead, George has spoken to Asa Hoxie and he will clean it up for us. Asa Hoxie will analyze our system and present us with a proposal.

George Prior explained that several residents continue to use the QCBFD water system in order to run their own in-ground sprinkler system (in violation of the QCBFD "Water System Use Policy"). The McConnells and Marlors are currently in violation and have been unresponsive to George Prior.

4. A discussion took place regarding the resurfacing of QCBFD's roads. George Prior has worked to obtain two competing bids and will work toward obtaining a third bid as well. The two existing bids are from Dodge King and Marty Komen. The Komen

bid is for \$48,500 and does not include the sweeping of the roads afterward. Dodge King is the company who did the recent road resurfacing in QCBFD (which was deemed unsatisfactory). Dodge King now wants to make their prior work right and has bid \$28,000 for the resurfacing, including a two-year written guarantee on the work.

The Public Works Committee is proposing hiring Dodge King to do the work. The average life span on the roadwork is seven years. No decision was made at this point, as George Prior will attempt to obtain a third bid.

H. Barb Ruel – Special Events:

1. A discussion took place regarding the replacement of the QCBFD shed behind the tennis courts. Barb Ruel announced that the shed is complete and will be a huge asset to the QCBFD community.

2. The Merchandise Committee is working on ideas for next summer.

3. The Parade Committee has chosen a theme for this summer's 4th of July Parade: "Quonnie Goes to the Movies."

4. The 2011 beach sticker and tee shirt "color" will be green. The Quonnie Social will be held on the first Saturday in August.

I. Shari Frost – Beach and Dunes (delivered by Tom Battista):

1. The beach snow fence has been repaired (and replaced where needed) by Peter Whitman. Peter was also asked to build new fencing with posts, extending to the south along the beach. Some sections of this new fence were installed in front of existing deteriorated fence. QCBFD was able to use a roll of fencing left over from last season's snow fence repair (thus lowering the cost).

2. The snow fence repair work is complete and was inspected by Shari Frost. George Prior received and paid the \$1,014.91 bill.

J. Stephen Long – Moderator:

1. A discussion took place regarding asset replacement and the appropriate role of the Finance Committee.

2. Steve Long announced that Sue Birk had been named as the new head of the Nominating Committee. A discussion took place regarding the organizational structure of the Board of Governors and the Commissioners.

3. A discussion took place regarding a water main break on the Deshpande property on Boulder. The contractor broke a four-

inch QCBFD water line, resulting in a repair bill of \$5,400. QCBFD has the right to place a water main across a resident's property (this affects only about six homes in QCBFD). Steve Long explained that a letter had been sent to the Deshpandes and that the excavator/contractor will be responsible for paying the \$5,400 bill.

4. The next Board of Governors meeting will be held on Sunday, April 3, 2011.

IV. A MOTION was made to adjourn the meeting at 12:05 p.m. The motion was seconded and passed unanimously.

Respectfully submitted,

Heather Dodge Cady, Clerk
Quonochontaug Central Beach Fire District